



JOB OPENING

Troup County Government

Position: Lieutenant - Office of Professional Standards	Department: Sheriff's Office	Salary: \$31.71/Hr
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Under general law enforcement work this position is responsible for investigating allegations of major policy violations, employee misconduct and training deficiencies within the Sheriff's Office.

Qualifications/Knowledge:

- ⇒ High school diploma or GED; current valid driver's license; must be at least 21 years of age
- ⇒ Must have 2-3 years of related experience
- ⇒ Must be certified through Georgia Peace Officer Standards and Training Council
- ⇒ Must have the ability to obtain a Computer Voice Stress Analysis (CVSA) Examiner's Certification within 1 year of assignment if not currently certified
- ⇒ Must successfully complete the 40 hour Internal Affairs Training through GPSTC within 1 year of assignment if not currently trained
- ⇒ Knowledge of law enforcement principles, including organizational structure, chain of command and administrative procedures
- ⇒ Knowledge of relevant laws, ordinances, court procedures, legal precedents and government regulations
- ⇒ Knowledge of supervisory principles and practices; knowledge of Jail management and security principles
- ⇒ Knowledge of video and audio surveillance equipment operations principles
- ⇒ Skill in the preparation of clear and precise administrative reports and case files
- ⇒ Skill in the interpretation and application of federal, state and local laws and regulations
- ⇒ Skill in planning, organizing, analyzing, decision making and problem solving
- ⇒ Skill in the use and care of firearms and other standard and specialized equipment
- ⇒ Skill in operating computers and job related software programs; skill in the use of office equipment
- ⇒ Skill in oral and written communication; skill in interpersonal and public relations

Essential Duties and Responsibilities:

- ⇒ Conducts investigations of potential policy violations of all personnel; such policy violations include, but are not limited to, response to resistance cases, officer conduct unbecoming, lack of proper supervision and training; communicates findings through the Chain of Command to ensure proper notification is made; assists when requested with other Office of Professional Standards (OPS) cases within the Troup County Sheriff's Office
- ⇒ Conducts Computer Voice Stress Analysis (CVSA) Examinations for pre-employment, criminal investigations and internal affairs investigations; conducts CVSA Examinations for outside agencies when agreed upon; conducts Internal Affairs Investigations separately from CVSA Investigations
- ⇒ Responds to emergencies within the Jail facility as needed; available as an on-call status position
- ⇒ Conducts background investigations on Detention Officer applicants to determine suitability for hire within Georgia POST Guidelines
- ⇒ Assists Office of Professional Standards (OPS) from outside agencies with requests for service
- ⇒ Handles special projects assigned by the Major
- ⇒ Assists the Troup County Sheriff's Office training division as needed
- ⇒ Attends required training as directed to maintain certifications
- ⇒ Performs all other related duties as assigned

Employment Applications will be accepted Until Filled on Troup County's website @ www.troupcountyga.gov

Job #: 06102026 Lieutenant - Office of Professional Standards Grade 20

Valerie P. Heard

Valerie P. Heard, Human Resources Director

James Anderson

James Anderson, Assistant County Manager

Troup County is an Equal Opportunity Employer - A Drug Free and Tobacco Free Workplace